



ABOUT GME

GME ENTERPRISES, LLC (GME) is committed to helping the agencies, colleges, and universities in the Commonwealth of Virginia reach their strategic goals.

GME applies globally-accepted, industry-leading knowledge and practices in **Risk Management, Operations Management, and Business Performance Improvement** services. Our team uses an integrated approach to align our client's business goals to achieve success while managing risks and ensuring compliance with regulatory requirements. With over three decades of proven experience in the financial services industry, we provide effective support through goal directed planning, quality performance, timely deliverables submission, and effective cost control for our clients. **We work to Build Better Businesses**

CORE COMPETENCIES

RISK MANAGEMENT

- Audit & Compliance
- Enterprise Risk Management
- Internal Controls
- Risk Governance
- Risk Assessment & Data Analysis
- Risk Mitigation
- Disaster Risk Management

OPERATIONS MANAGEMENT

- Administrative & Fiscal Support
- Due Diligence Services
- Meeting, Planning, & Orientations
- Documentation & Reporting Support
- Operational Assessments
- Project Management
- Regulatory & Audit Remediation
- Continuity of Operations Planning

BUSINESS ADVISORY SERVICES

- Business Process Improvement
- Change Management
- Organization Development
- Policy & Program Development
- Research & Development
- Strategic Planning & Program Support

PAST PERFORMANCE

GME supports numerous agencies within the Commonwealth of Virginia with tailored ARMICS and Advisory Services designed to help agencies meet regulatory requirements and achieve strategic departmental goals:

- VA Dept. for Aging and Rehabilitative Services
- VA Department of Elections
- VA Department of Historic Resources
- VA Department of Emergency Management
- VA Small Business and Supplier Diversity
- American Bankers Association
- Annaly Capital Management
- Experian
- Fannie Mae | Freddie Mac
- First Horizon Bank
- MD Department of Recreation
- Navy Federal Credit Union
- Opportunity Bank of Montana
- Prosperity Bank
- Rollstone Bank & Trust
- TD Bank
- US Dept. of Housing and Urban Development

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CERTIFICATIONS & DESIGNATIONS



GME CASE STUDIES

Agency Risk Management and Internal Controls Standards (ARMICS)



GME completed annual ARMICS reviews for multiple agencies in the Commonwealth of Virginia, including **Agency and Division-level risk assessments and Transaction-level testing** to evaluate the agency Control Environment, Risk Assessment, Control Activities, Information and Communication and Monitoring protocols. Completing a comprehensive assessment of the agency's fiscal and administrative policies and procedures. Methodologies included SWOT analysis, stakeholder interviews, and comprehensive independent surveys. GME identified risk or control gaps requiring mitigation and validated deployment of staffing resources and leveraged change management best practices to complete deliverables. We assisted with completing Corrective Action Plans in which our team recommended changes to strengthen operational and financial risk management processes.

Standard Operation Procedures



GME has assisted numerous Virginia state agencies with **organizational assessments and the development of Standard Operating Procedures (SOPs)**, business process improvements, emergency management, business continuity, and process automation. GME also supported remediation work following ARMICS reviews to address corrective action plan items that were identified and multiple areas of gaps, weaknesses and opportunities for improvement were identified and resolved. GME completed business process improvement assessments from which our team recommended changes to strengthen operational and financial risk management processes, implement process improvement and streamline processes. GME also proposed new approaches to document policies and procedures with info-mapping techniques and process modeling. The introduction of clear step-by-step procedures is a leading practice to provide clarity of job responsibilities and aid in the training or cross-training of staff.

Professional Services



Work includes **audit, compliance and advisory services**, program management, **strategic planning**, disaster risk management frameworks, compensation studies, development of mortgage banking policies, third-party oversight and monitoring frameworks, **regulatory remediation of Matters Requiring Attention** and investor findings and gap analysis, reporting enhancements and **market-expansion solutions**.

Continuity of Operations Plan and Agency Support Plan (COVEOP)



Assisted with the annual update of the **Commonwealth of Virginia's Emergency Operations Plan** to ensure the Agency is capable of conducting its essential missions and functions under all threats and conditions. Documented an analysis of Strengths, Weaknesses, Opportunities and Threats (SWOT) to identify opportunities for improvement. outlining the Primary Business Functions required for the support of Mission Essential Functions to ensure the department can function with minimal disruption under all threats and conditions. Process included assessing current Plan to identify gaps against VDEM guidelines and Volunteer Income Tax Assistance standards.

After-Action Reporting



Developed **After Action Report for Virginia Department of Emergency Management (VDEM) Tropical Storm Ophelia**. Completed assessment, analysis and stakeholder engagement to develop timeline and re-enactment of events. Evaluated the Virginia Emergency Support Team (VEST) Hurricane Playbook, Standard Operating Guidelines and operating protocols to determine if emergency response aligned with established procedures. Documented opportunities for improvement to enhance communication, collaboration between the Emergency Operations Centers, address issues and strengthen risk management practices.